

Operational Update

Construction Authority

Site Supervisor

Issue # C-0067 – 06/06/2025

Target Audience:

EQL Accredited Service Provider's

Introduction: Energex Region

This operational update is to inform you of changes to the requirements of who can act as an 'Onsite Supervisor' for the purposes of Construction Authorities.

These updates are being made to ensure the ASP submitting the Certificate of Completion is responsible for the coordination of works, and retains control and accountability for onsite supervision, including that of subcontractors.

The intention of this change is to provide consistency, clarity and contribute to a safer working environment for all stakeholders.

Requirements & Implementation

1. Construction Authorities are to be issued to the ASP listed on the Approval to Construct (ATC) as the 'EQL Accredited Service Provider submitting Certificate of Completion'.
2. The Onsite Supervisor of a Construction Authority must be a permanent employee of the ASP listed on the Approval to Construct (ATC) as the 'EQL Accredited Service Provider submitting Certificate of Completion'.
3. Construction Authorities are not to be issued to or received by a nominated subcontractor listed on the ATC or any other subcontractor.
4. The onsite supervisor of a Construction Authority must be a current Electrical Licence holder.
5. A Construction Authority can be transferred to another permanent employee of the ASP listed on the Approval to Construct (ATC) as the 'Energex Accredited Service Provider submitting Certificate of Completion' (see section 14 of CA Form 1666).
6. The Onsite Supervisor must ensure all staff and subcontractors on the job site working under the Construction Authority are aware of the current details and requirements of the Construction Authority.
7. Construction Authorities are to be onsite with the onsite supervisor at all times during works.
8. These changes will become effective 1st July 2025

It is EQL's intention to coordinate the best possible outcomes for the developer, consultant, ASP & EQL.

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