



Part of the Energy Queensland Group



Operational Update

Energex Contestable Works Fast Track – Certificate of Supply

Issue # C-0044 – 16/09/2022

Target Audience:

Energex ASP - Design Consultants

Background:

This Operational Update explains the new Fast Track – Certificate of Supply process that enables Energex “A” Rated ASP – Design Consultants to prepare and issue the Certificate of Supply for small subdivisions that do not require network augmentation to make supply available to the proposed lots in accordance with Energex and LGA requirements.

Projects with a SESA:

Energex will issue the Certificate of Supply (CoS) for all projects that involve works to make supply available to all lots and require a SESA (Subdivision Electricity Supply Agreement). Design consultants are not permitted to issue a CoS for a project that requires a SESA.

Certificate of Supply:

Energex will make a CoS form available to design consultants for use in preparing the required documentation as part of the Fast Track process.

A copy of the CoS Form can be requested from contestable@energyq.com.au

Authorised Signatories:

The CoS (issued by the consultant) shall be signed only by one of the three following persons that Energex deems authorised to sign the CoS document.

- A director of the company.
- A senior manager of the company.
- A RPEQ (Electrical Division) employed directly by the company.

Two Page Certificate of Supply:

The CoS issued by the design consultant shall be a two page document. The “front page” will be the signed certificate and the “second page” shall be the drawing showing details of the proposed method of supply to all lots.

The drawing shall bear the title “Proposed Method of Supply”, the date, the company name, the company logo and be endorsed by one of the above signatories.

This shall be a two page pdf file.

Consultant's Checklist:

All Fast Track - Certificates of Supply issued by the design consultant are required to be submitted to Energex. Energex has developed a Consultant Checklist Certificate for Electricity Supply (Form 2019) for consultants to use to when submitting documentation to Energex for registration of the CoS. A copy of checklist can be found on the Energex Technical documents website.

https://swp.energex.com.au/service_providers/technical_docs/asp/technical_documents.asp

Project Number:

Design Consultants shall not assign an Energex "S" project number to a Fast Track – Certificate of Supply. Consultants shall assign their own reference number.

Non-standard Approvals:

There may be instances where a non-standard approval is required from Energex to enable supply to be made available to all lots in a small subdivision. In these instances, the design consultant shall obtain a non-standard approval from Energex prior to issuing the Certificate of Supply. All requests for non-standard approvals shall be sent to contestable@energyq.com.au.

Warranty:

By signing and issuing a Fast Track – Certificate of Supply, the design consultant is deemed to warrant that the lots can be connected to supply as per their drawing showing the proposed method of supply. Should supply not be able to be connected to the lot/s when connection is requested by the customer, the design consultant will be required to work with Energex, developer and the customer to achieve connection to supply for the lot.

Compliance Auditing:

CoS issued by a design consultant will be subject to compliance auditing by Energex. As part of any audit, Energex may request copies of the consultant's site inspection field notes and site photographs. Audit findings will be entered into the iAuditor database monitoring the consultant's performance, this being the same process as for design audits on projects that require a SESA or PLSA.

Non-contestable Certificates of Supply:

Design Consultants are not permitted to issue a Certificate of Supply for the following types of projects:

- A subdivision project that involves works and requires a Subdivision Electricity Supply Agreement (SESA).
- A project that involves the design and construction of a Single Point of Supply, or subject to a Material Change of Use (MCU).
- Existing lot/s that have supply already connected and the local council requests that the developer obtain a Certificate of Supply as part of any DA conditions.

In all of the above, Energex will issue the Certificate of Supply.

“B” and “C” Rated Design Consultants:

“B” and “C” rated design consultants are not permitted to issue a Certificate of Supply.

Should a “B” or “C” rated consultant require a fast Track - Certificate of Supply for a small subdivision, then they shall prepare all of the necessary documentation and make an application to Energex at contestable@energyq.com.au

Energex will process the application and issue the Fast Track - Certificate of Supply. This is the same process as currently exists.

Further Information:

Any requests for further information on these Fast Track - C of S changes shall be directed to contestable@energyq.com.au where a member of the team will contact your office to discuss your enquiry.

Summary:

Energex has determined that it will be of benefit to all parties (developers, consultants, customers and Energex) for all “A” rated design consultants to be able to issue a Fast Track - Certificate of Supply for a small subdivision project.

Energex understands that changes will be required to the consultant’s Business Management Systems and processes due to changes to the Fast Track - C of S process. Accordingly, an implementation date has been set to give consultants adequate time to implement the necessary changes in their management systems.

Implementation Date:

These changes are effective from Monday 3rd October 2022.

For more information contact:

E-mail contestable@energyq.com.au