



## Energex Contestable Works Electrical Contractor Project Completion Package Information Sheet

**Note:**

- Documents to be sent to [subdivisions@energex.com.au](mailto:subdivisions@energex.com.au). Subject line of email must be **(Completion Package SXXXXXXXXX Smith St Smithville)**
- The forms must have all relevant sections completed and be in order as indicated below. **(PDF format only)**
- Indicate in the box if the form is applicable (All forms may not be listed)
- The ***HV Apparatus Pre-Commissioning Sheet (Transformer Commissioning / Maintenance Sheet)*** needs to be a standalone PDF (clearly identifiable including project number).
- All sections below need to be standalone PDF's

<b>PROJECT NUMBER:</b>	<b>PROJECT NAME:</b>	<b>DATE:</b>
<b>Electronic documentation to be included in the Contractor's Project Completion Package submitted to Energex Contestable Works department</b>		

ITEM	ENERGEX FORM No	CONTRACTOR FORM No	FORM INCLUDED	FORM NOT APLICABLE
As Constructed Works plans				
HV Apparatus Pre-Commissioning Sheet (Transformer Commissioning / Maintenance Sheet) submit applicable forms	Form 1175 Form 1184 Form 1179 Form 2928 Form 1577			
Certificate of Completion	Form 1447			

Note 1: Refer to UDC Policy manual

ITEM	ENERGEX FORM No	CONTRACTOR FORM No	FORM INCLUDED	FORM NOT APPLICABLE
Low Voltage Test Sheets (Certificate of Test) <ul style="list-style-type: none"> <li>- Insulation Test Report for 4 core LV Cables</li> <li>- Low Voltage Continuity, Insulation Resistances and Phasing</li> <li>- Testing of Connections to the LV Network Record Sheet</li> </ul>	Refer Note 1 Refer Note 1 Form 2944			
Earth Resistance Test Sheet	Refer Note 1			
Rate 2 Public Lighting – Certificate of Test	Form 2010			
High Voltage Cable Test Report	Form 1092			
Copies of any Non-Standard Construction Approvals granted by Energex	E-Mail			
Cable Locator Conformation (If not on “As Constructed” Works Plan)	-			
Contractors Final Product Audit Report				
Contractor Construction Check Sheets <ul style="list-style-type: none"> <li>- Underground</li> <li>- Overhead</li> <li>- Street Lighting</li> <li>- Padmount Transformer Substation / Ring Main Unit</li> </ul>				
C&I Customer Substation Checklist	Form 1328			

Note 1: Refer to UDC Policy manual